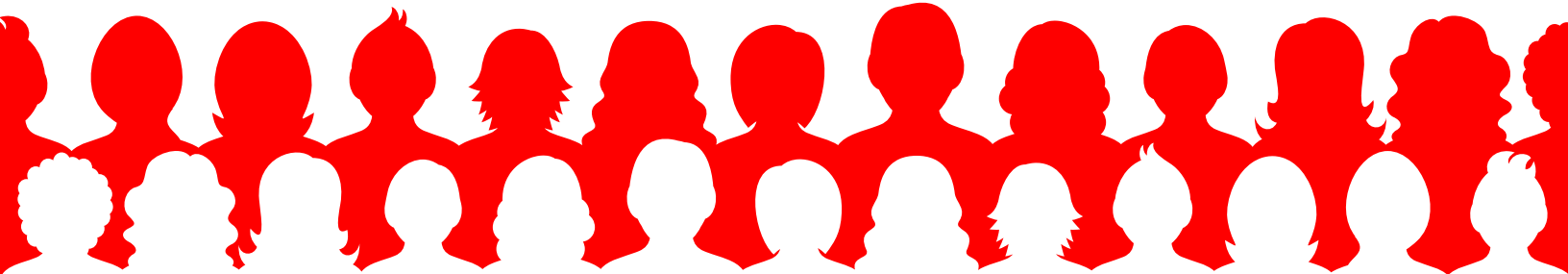




# Social Development Policy



**Artists, citizens and non-profit organizations,  
have you got a project in mind for our community?**



**Great news, the Town could help you  
get your project off the ground!**



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**Call for projects**

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The Town of Pincourt is proud to provide our citizens with a fund dedicated to the social development for a second year.

**Total fund amount: \$10,000**

### **Definition of Municipal Social Development:**

Municipal social development refers to a project that promotes the quality of life and personal development of citizens of all ages and circumstances and encourages the development of a sense of solidarity within the community (Social Development Policy, 2013).



### **Requirements:**

**1. This call for projects is open to:**

- Non-profit organizations (NPOs)
- Artists
- Citizens working with an NPO or artists<sup>1</sup>

**2. Projects must benefit the Town of Pincourt's citizens.**

**3. The form must be completed completely. Only completed forms will be analyzed.**

We recommend that you contact the Town to confirm whether your project meets the requirements and ensure that you follow the proper procedure. Your duly completed form must be submitted by e-mail or in person to Recreation and Community Services by January 31, 2018.

Upon receipt of your form, the Town will contact you to obtain further details, if necessary. Only administrative comments will be provided at that time. You may be asked to produce artwork, a model or a mock-up, depending on your project.

### **For further information or to submit your form:**

- Francis Hamel, Community Life Facilitator
- [f.hamel@villepincourt.qc.ca](mailto:f.hamel@villepincourt.qc.ca)
- 514 453-8981, ext. 242

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<sup>1</sup> If you are a citizen working independently, the Town can help match you with an NPO or artist(s).

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## **1. Applicant Information**

### **1.1. Name and address of the project manager**

Name:

Address:

Postal code:

Telephone 1:

Telephone 2:

E-mail:

### **1.2. Name and address of artist or NPO (required)**

Identification of artist or NPO:

Address:

Postal Code:

Telephone 1:

Telephone 2:

E-mail:

Website:

### **1.3. Applicant's relevant experience related to the project.<sup>2</sup>**

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<sup>2</sup> If useful, enclose a resume and/or portfolio.

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## **2. Project presentation**

Project name:

**Project description and objectives (with details)**

**1.1. Objectives:**

**1.2. Description (project summary, location, duration, resources, activities, etc.):**

**1.3 Who's the project target audience?**

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**1.3.1. How do you plan to reach them?**

**1.4. Description of needs addressed by the project:**

**1.4.1. How will the target audience be (or have been) involved in the definition of the needs?**

**1.5. How will the project enhance the quality of life of Pincourt residents?**

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**1.6. What action areas covered by the SDP Action Plan are addressed by the project, and how they are addressed?**

**1.7. What would be the Town's contribution to realizing the project?**

**1.8. Will the project have some sustainability? If yes, please demonstrate how.**

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## 2. Project Timetable

<b>Steps:</b> (E.g. project planning, implementation and evaluation)	<b>Deadline:</b> (E.g. June 1, 2018, to May 31, 2019)

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**3. Budget Projections (attach Excel document if necessary)**

Expenses (please itemize)	Amounts
	TOTAL :

Revenues (E.g., sponsorships, fundraising, other grants and subsidies)	Amounts
	TOTAL :

Grant requested from the Town of Pincourt: \$ \_\_\_\_\_

**Note: The Town will ask for full financial statements (with invoices and supporting documents) before final payment of the grant.**